

## MOMMY & ME CLASSROOM POLICIES

- **Please do NOT attend class if you or your child is sick.** We greatly appreciate your consideration of the other families in our class.
- **Please use the hand sanitizer provided to wash your hands AND your child's hands before entering the classroom area.** You may also wash your hands after class in the restroom down the hallway.
- **Please try to get to class on time.** It disturbs the class flow when late-comers arrive, and it's hard for late-comers to get oriented.
- **Please Be. Here. Now.** Kindly silence your phone and put it away until after class. Give your child the gift of your undivided attention. On occasion, there may be time for a photo after class.
- **Please participate in the class activities.** You are a very powerful role model for your child. Your participation in singing, moving, and listening cues your child that it is safe, enjoyable and important.
- **Please don't carry on conversations with other adults during the class, particularly when we are singing.** I count on your voices to sing and support. Your focus and attention on class activities model attitudes of respect and enjoyment of music.
- **Please take action if** your child is doing something that is ***dangerous to him/herself or someone else . . . if your child is using one of the instruments or props in an inappropriate manner . . . if your child is creating a disturbance such that we cannot continue with class.*** In this rare case, I ask you to step into the hall until your child calms down before rejoining the class.
- **Thank you for leaving individual bottles, snacks, and toys out of the class area.** These items can become a major source of distraction.
- **Thank you for communicating with me!** I am always eager to hear how music is being expressed and enjoyed in the life of your family. Let me know about any questions or concerns you might have.
- **Thank you for sharing music with your children at home.** The better you and your child know the songs, the more everyone will get out of the class. The superior quality of the Musikgarten repertoire ensures that your children are hearing good singing and instrument models.
- **Thank you for recommending Immanuel Valpo Musikgarten to your friends and neighbors.** And please let me know so that I may thank you in person.

## **CANCELATIONS**

Visit [ImmanuelValpoMusikgarten.org](http://ImmanuelValpoMusikgarten.org) for updates, notices, and the most current calendar. Immanuel Lutheran School (ILS) closely follows the Valparaiso Community School (VCS) system regarding weather cancelations and other school closures. **If ILS declares a CLOSURE or even a DELAYED START, all Musikgarten classes will be CANCELED for the day.** The teacher will make every effort to contact families via text and/or email in this event. When in doubt, check the website above.

## **PAYMENT / REGISTRATION**

We accept cash or checks. Checks should be made payable and sent to:

**Immanuel Lutheran Church:** 1700 Monticello Park Dr. Valparaiso, IN 46383. Please write **Musikgarten** on the memo line.

- You are invited to enjoy a Free Preview class with no obligation. If you decide to sign-up, you will only pay the registration fee plus tuition for the remainder of the class in session.
- Payment is non-refundable.
- Classes are subject to enrollment and limited to a maximum of 12 families/class. Registration will be handled on a first come, first served basis. Your child's place in class is secured when payment is received.
- The registration fee covers all materials which are yours to keep. The tuition fee secures your child's place in class for the full semester. Families enrolling after classes have begun will only be billed for the remaining classes.
- If a class fills or the schedule changes after payment has been sent, fees may be applied to another available class or else the payment will be returned.
- Babies (until they are mobile) are welcome to attend *with big siblings* free of charge. Families enrolling two or more children may request a 10% discount off the *combined tuitions*.
- All participants must sign an **Informed Consent** by the first day of class:

My child . . . has permission to participate in the classes offered at **Immanuel Valpo Musikgarten**. I understand that the church, staff, and class instructor are in no way responsible for any illness, accident or injury which may befall my child or family while we are on the church property. ***I understand that either my appointed caregiver or I must be present for the entire length of each class and that I must supervise my child at all times.*** Furthermore, should my child require medical attention, I give my permission for my child to be treated by a competent physician if I cannot be reached. I have received a current copy of **Immanuel Valpo Musikgarten** and have read, understand, and agree to the policies as stated. I give my permission for photographs of my child to be used in **Musikgarten** promotional materials (website or hard copy.) \_\_ Y \_\_ N