

Music Makers Afterschool Policies

- **Please do NOT allow a sick child to stay for classes.** We appreciate your consideration of the other children in the class.
- **Please remember to pack an afterschool snack for your child.**
- **Please note any allergies or relevant health conditions on the online registration form.**
- **Please list any adults that are allowed to pick up your child on the required Informed Consent form.** No child will be released without the signature of an adult authorized for pick-up! A photo-ID may be required to verify authorized adults.
- **Please pick up students at the school entrance promptly at 3:45.** I will lead students from the library (where classes are held) to the school entrance. I appreciate your cooperation.
- **Please notify me of any last minute pick-up changes! Call 219-462-8207 X 223.**
- **Thank you for communicating with me!** I am always eager to hear how music is being expressed and enjoyed in the life of your family. Let me know about any questions or concerns you might have.
- **Thank you for sharing music with your children at home!**
- **Thank you for recommending Immanuel Valpo Musikgarten to your friends and neighbors.** And please let me know so that I may thank you in person.

EXPECTATIONS

1. Respectful behavior, following directions, and cooperation with the teacher and other students is expected.
2. If behavior becomes an issue, the teacher will notify parents privately via email. All issues must be resolved for a child to continue the program.

CANCELATIONS

Visit ImmanuelValpoMusikgarten.org for updates, notices, and the most current calendar. Immanuel Lutheran School (ILS) closely follows the Valparaiso Community School (VCS) system regarding weather cancelations and other school closures. **If ILS declares a CLOSURE all Musikgarten classes will be CANCELED for the day.** The teacher will make every effort to contact families via text and/or email in this event. When in doubt, check the website: Immanuelvalpomusikgarten.org.

PAYMENT / REGISTRATION

We accept cash or checks. Checks should be made payable and sent to: **Immanuel Lutheran Church**: 1700 Monticello Park Dr. Valparaiso, IN 46383. Please write **Musikgarten** on the memo line.

- Payment is non-refundable.
- Registration will be handled on a first come, first served basis. Your child's place in class is secured when payment is received.
- All participants must sign an **Informed Consent** by the first day of class:

My child . . . has permission to participate in the classes offered at **Immanuel Valpo Musikgarten: Music Makers Afterschool**. I understand that the church, staff, and class instructor are in no way responsible for any illness, accident or injury which may befall my child or family while we are on the church property. Furthermore, should my child require medical attention, I give my permission for my child to be treated by a competent physician if I cannot be reached. I have received a current copy of **Immanuel Valpo Musikgarten Music Makers Afterschool Policies** and have read, understand, and agree to the policies as stated. I give my permission for photographs of my child to be used in **Musikgarten** promotional materials (website or hard copy.)

☐ Y ☐ N